

# TEXAS FFA DEGREE REQUIREMENTS & REFERENCE FOR MAINTAINING RECORD BOOKS FOR GREENHAND, CHAPTER AND STATE FFA DEGREES 2020

Maintaining records of an SAE provides an opportunity for students enrolled in AFNR courses to document the knowledge and skills acquired from classroom and laboratory instruction while expanding their fundamental record keeping skills.

Efficient records should be maintained on a regular basis (daily, weekly, monthly) detailing and explaining information associated with an SAE. The information required in record books for advanced awards and degrees reflects language addressed in the Texas FFA Constitution, Texas FFA Policy and skills associated with effective record keeping.

This document serves as a reference outlining the minimum requirements of a record book for teachers who have students pursuing the Greenhand, Chapter and State FFA Degrees. We highly recommended those students applying for advanced awards and degrees (proficiency and stars) document information exceeding the minimal requirements.

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#### **Section I. Record Book Requirements**

A. Entrepreneurship: Production and Agribusiness

Students maintaining record books for the purpose of applying for and earning the Greenhand, Chapter or State Degree (Lone Star) must include the following:

- SAE for each year of membership.
- Officer positions and/or committee memberships.
- FFA activities for the State Degree; Texas FFA Policy 26.4 (b) (1-6) "As of April 1, candidates must have completed ten (10) activities from three different activity areas above the chapter level. The classification of an activity is based on the content or primary purpose of the event. Categories include: Leadership Development Events (LDE), Speaking Development Events (SDE), Career Development Events (CDE), FFA Conventions and Meetings, Project Shows, Student Awards, and Leadership and Service".
- o Journal entries relating to the SAE.
- Documentation of demonstration of Parliamentary Law Procedures. Texas FFA
   Constitution Article VI Degrees and Privileges of Active Membership.
- Chapter Degree 5 procedures and/or 80% or higher passing rate of AET Exam
   State Degree 10 procedures and/or 80% or higher passing rate of AET Exam
- Chapter Degree 5 procedures
- Community service hours. See Texas FFA Policy 26 (i)(2) and FFA Constitution Article VI
  Degrees and Privileges of Active Membership
  - Chapter Degree 10 hours
  - State Degree 25 hours
  - o American Degree 50 hours
- Annual summary of SAE.
- SAE Agreement (Plan) Description tab. Student must provide an overview/description of their SAE.
- SAE Agreement (Plan) Financial tab. Student must provide an explanation of how finances for SAE were obtained and utilized. Must include agreements for RENT/LEASE, and barter or exchange labor if applicable.
- SAE Agreement (Plan) Learning Objective tab. Student must select or list three (3) learning objectives (skills) related to the SAE. Note: Planned activities, results and outcomes are NOT a required check item to obtain the state degree this year. However, it is <a href="https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/jib/https://doi.org/10.1007/ji
- Inventory of non Current assets (If applicable)
- Inventory of current assets (If applicable)
- Inventory of current and non-current inventory prior to the start of enrollment in class (If applicable)
- Depreciation (If applicable)
- Inventory purchased for resale or non-cash transfers (all market animals, young breeding projects to be developed)
- Purchase or non-cash transfer of non current inventory (If applicable)

- Market adjustments (If applicable)
- Relevant expenses, cash or non-cash (basic expenses could include, but are not limited to the items listed below):

#### Market Animal Expense Examples

- Inventory purchased for resale(required)
- o Rent
- o Feed, hay, supplements
- Bedding
- Vet expenses, medicine, de-wormers
- Hoof trimming
- Validation expenses
- Show Entries

- Show supplies
- Fees for clipping and/or fitting
- Commission if applicable
- Income from sale(s) if applicable
- Purchased equipment if applicable

#### **Breeding Animal Expense Examples**

- Purchase price for mature animals as capital (non-current) inventory/gifted/bartered. (developing breeding animals should be listed as inventory for resale)
- o Rent
- Feed, hay, supplements
- Bedding
- Vet expenses, medicines, wormer
- Hoof trimming

- Validation expenses
- Show entries applicable
- Show supplies
- Fees for clipping and/or fitting
- Prize money
- o Income from sale(s) if applicable
- Commission or sale expense if applicable
- Equipment purchased if applicable
- Breeding fees, supplies if applicable

#### Pen Rent/Pasture/Shop Fees (SUGGESTED rates reflect those in the AET system)

Pen of Rabbits (3-12)
 Breeding Trio of Rabbits with kits
 Breeding Rabbits more than 20
 Pen of broilers/turkeys/capons/roasters
 \$10/feeding period 1-time entry
 \$20/year, 1-time entry
 \$30/year, 1-time entry
 \$10/feeding period, 1-time entry

Breeding Poultry less than 20 \$10/year, 1-time entry
Breeding Poultry more than 20 \$20/year, 1-time entry

Market Swine/Lamb/goat/market cattle \$20/feeding period, 1-time entry

Equine \$30/hd, 1-time entry

Breeding Swine/Sheep/Goats/ Cattle Work with your ag teacher on local and Equine pasture rental/ac. Avg pastureland per Tx

Farm Bureau \$12/ac

Vegetable Garden \$10/ac/year, 1-time entry

o Ag Mechanics project Not School based Work with your ag teacher on an

exchange labor fee or an applicable cost to

cover expendables and space rental

Catfish/Fish Farming/Specialty Animals Work with your ag teacher on an

exchange labor fee or an applicable cost to

cover expendables and space rental

#### **Section I. Record Book Requirements**

B. Placement (Paid or Unpaid) Internship (Paid or Unpaid) Service Based Learning School Based Learning

Students maintaining record books for the purpose of applying for and earning the Greenhand, Chapter or State Degree (Lone Star) must include the following:

- SAE for each year of membership.
- Officer positions and/or committee memberships.
- FFA activities. Texas FFA Policy 26.4 (b) (1-6) "As of April 1, candidates must have: completed ten (10) activities from three different activity areas above the chapter level. The classification of an activity is based on the content or primary purpose of the event. Categories include: Leadership Development Events (LDE), Speaking Development Events (SDE), Career Development Events (CDE), FFA Conventions and Meetings, Project Shows, Student Awards, and Leadership and Service".
- Journal entries relating to the SAE.
- Documentation of demonstration of Parliamentary Law Procedures. Texas FFA Constitution Article VI Degrees and Privileges of Active Membership.
  - Chapter Degree 5 procedures and/or 80% or higher passing rate of AET Exam
  - State Degree 10 procedures and/or 80% or higher passing rate of AET Exam
- Community service hours. See Texas FFA Policy 26 (i)(2) and FFA Constitution Article VI Degrees and Privileges of Active Membership.
  - Chapter Degree- 10 hours
  - State Degree- 25 hours
  - American Degree 50 hours
- Annual summary of SAE.
- SAE Agreement (Plan) Description tab. Student must provide an overview/description of their SAE.
- SAE Agreement (Plan) Financial tab. Student must provide an explanation of work wages and/or labor exchange agreements.
- SAE Agreement (Plan) Learning Objective tab. Student must select or list three (3) learning objectives (skills) related to the SAE. Note: Planned activities, results and outcomes are NOT a required check item to obtain the state degree this year. However, it is <a href="highly recommended">highly recommended</a> that you begin incorporating activities, outcomes and results in your record books.
- Any expenses incurred for your placement/internship
- Non-current inventory owned related to your placement/internship (tools, equipment, uniforms, etc.)
- Income from placement/internship if applicable
  - Total gross income
  - Withholding taxes (if applicable)
  - Expenses (if applicable)
  - · Total hours worked

• Journal entries of work experience. These can be journaled either daily, weekly, monthly, quarterly, etc.

#### **Section I. Record Book Requirements**

#### C. Research SAE

Students maintaining record books for the purpose of applying for and earning the Greenhand, Chapter or State Degree (Lone Star) must include the following:

- SAE for each year of membership.
- Officer positions and/or committee memberships.
- FFA activities. Texas FFA Policy 26.4 (b) (1-6) "As of April 1, candidates must have: completed ten (10) activities from three different activity areas above the chapter level. The classification of an activity is based on the content or primary purpose of the event. Categories include: Leadership Development Events (LDE), Speaking Development Events (SDE), Career Development Events (CDE), FFA Conventions and Meetings, Project Shows, Student Awards, and Leadership and Service".
- Journal entries relating to the SAE.
- Documentation of demonstration of Parliamentary Law Procedures. Texas FFA Constitution Article VI Degrees and Privileges of Active Membership.
  - Chapter Degree 5 procedures and/or 80% or higher passing rate of AET Exam
  - State Degree 10 procedures and/or 80% or higher passing rate of AET Exam
- Community service hours. See Texas FFA Policy 26 (i)(2) and FFA Constitution Article VI
  Degrees and Privileges of Active Membership.
  - Chapter Degree- 10 hours
  - State Degree- 25 hours
  - American Degree 50 hours
- Annual summary of SAE.
- SAE Agreement (Plan) Description tab. Student must provide an overview/description of their SAE.
- SAE Agreement (Plan) Description tab should include more than one research objective. <u>A</u>
   research objective is a clear, concise, declarative statement, which provides direction to
   investigate the variables.
- SAE Agreement (Plan) Financial tab. Student must provide an explanation of expenses related to research and/or barter and labor exchange agreements.
- SAE Agreement (Plan) Learning Objective tab. Student must select or list three (3) learning objectives (skills) related to the SAE. <u>Learning objectives are statements that define the expected goal of a curriculum, course, lesson or activity in terms of demonstrable skills or knowledge that will be acquired by the student as a result of instruction. Note: Planned activities, results and outcomes are NOT a required check item to obtain the state degree this year. However, it is <u>highly recommended</u> that you begin incorporating activities, outcomes and results in your record books.
  </u>
- Any expenses incurred for your Agriscience SAE (if applicable)
- Non-current inventory owned related to your Agriscience SAE (tools, equipment, PPE etc.)
- Current inventory related to your Agriscience SAE if applicable (consumable supplies, etc.)

- Income from Agriscience SAE if applicable
- Journal entries relating to Agriscience SAE. These can be journaled either daily, weekly, monthly, quarterly, etc.

#### Section II. Checklist of Minimum Qualifications for State Lonestar Degree

# **2020 Texas State Lonestar Degree**Checklist of Minimum Qualifications

The following are review sections related to the AET Complete Record Book Report and the Lone Star FFA Degree Application. Record Books should accompany this application and be used in evaluation.			Area	State	
1. Record book is correctly dated, a min. of 4-semester of ag-courses is application listed (Exec. Summary) and signatures are complete (final PDF review).		Y/N	Y/N	Y/N	
FFA Membership (Award App)	Student has FFA membership for at least 24 months.		MET		
"Earned & Prod. Invested" (Award application)	3. Student qualifies for the Degree with earnings, productively invested, and hours.		MET		
A. Student Resume (Profile)	4. Student holds the FFA Chapter Level Degree		MET		
C. Officer / D. Committee (Profile)	<ol><li>Candidate has served as an officer, committee chairperson, or participating member of a major committee.</li></ol>		MET		
E. FFA Activities (Journal)	6. FFA activities above the chapter level for 10 activities in 3 different categories - [See Texas FFA Association Policy Handbook-Section 26.4(c)]	Y/N	Y/N	Y/N	
E. Other (Journal)	7. Has given (1) "a six minute speech, or (2) led a group discussion for forty minutes, on a topic relating to agriculture or the FFA."		MET		
E - Other Activities (Journal or Profile)	8. Has performed (1) ten parliamentary law procedures or (2) earned 80% score or better on parliamentary law test in the AET Student Profile.		MET		
9. Participate in 25 hours of Community Service Activities in at least 2 different activities that DOES NOT BENEFIT FFA and NOT DUPLICATED AS AN SAE? [See Texas FFA Association Policy HandbookSection 26.4(d)]. If no, add notes for the student to make corrections prior to the state selection.		Y/N	Y/N	Y/N	
F. SAE Scope (Exp. Manager)	' ISAE that chanc each year of enrollment in adricultural education? - It no		Y/N	Y/N	
F. SAE Plan	11. Each SAE Plan has important items such as {Entrepreneurship - any		Y/N	Y/N	
F. SAE Plan	12. Each related SAE Plan - Entrepreneurship Only – explains how they acquired or use non-current assets (equipment, breeding animals, etc) [TX Policy 26.4(i)2]	Y / N	Y/N	Y/N	
F. SAE Plan	13. Each SAE Plan has THREE curriculum objective(s)/SAE Skills for each SAE [TX Policy 26.4(i)2]	Y/N	Y / N	Y/N	
F. SAE Details (Records)	14. If Entr. SAE(s); transactions must include relevant income, expenses, and journals? (see journal and financial records) - To review see (1) journals and (2) cash and non-cash entries. If no, add notes on final review page and correct prior to state.	Y/N	Y/N	Y/N	
F. SAE Expenses (Finances) &	15. If market livestock project(s) exist, are inv. purchase or non-cash transfers in the records? If breeding livestock project(s) exist, do the	Y/N	Y/N	Y/N	
Section G. Non Current Items	records show breeding animals as non-current items? RECORD "N/A" on final review page or notes.	N/A	N/A	N/A	
F. SAE Mkt. Adj. (Finances)	16. If market adjustments exist in the SAE, are values relevant? (shown asa new section in records or line on the P&L). If no, add notes on the finalreview page and make corrections prior to the state selection.	Y/N	Y/N	Y/N	
	17. If Placement SAE(s); (1) If Paid, paycheck and journal records must be included at least weekly, monthly or follow special payments times	Y/N	Y/N	Y/N	
F. SAE Details (P&L Summary)	based on the SAE plan (ex, annual or harvest year). (2) If Unpaid, journal records must be at least daily, weekly or monthly.	N/A	N/A	N/A	
	RECORD "N/A"; IF DOES NOT APPLY. If no, add notes on the final review page and make corrections prior to the state selection.				

	<ol> <li>If Research SAE(s), journal records must be at least daily, weekly or monthly.</li> </ol>	Y/N	Y/N	Y/N
F. SAE Details	RECORD "N/A"; IF DOES NOT APPLY. If no, add notes on the final review page and make corrections prior to the state selection.		N/A	N/A
Date	Local Advisor Name (Print)	Local Adviso	r Signature	
Date	District Reviewer Name (Print)	District Review	ver Signature	
Date	Area Reviewer Name (Print)	Area Reviewe	er Signature	
Date	State Reviewer Name (Print)	State Review	er Signature	

Details are shown below for automatic checksheet items marked "REVIEW" or for any manual checksheet items that require further explanation.

#### **Reviewer Notes:**

# **2020 Texas Chapter Degree**Checklist of Minimum Qualifications

Book Report	are review sections related to the AET Complete Record and the Lone Star FFA Degree Application. Record Books pany this application and be used in evaluation.	District	Area	State	
Award Application	<ol> <li>Record book is correctly dated, a min. of 2-semesters of ag-courses is listed (Exec. Summary) and signatures are complete (final PDF review).</li> </ol>	Y/N	Y/N	Y/N	
FFA Membership (Award App)	2. Student has FFA membership for at least 12 months.		MET		
"Earned & Prod. Invested" (Award application)	3. Student qualifies for the Degree with earnings, productively invested, and hours.		MET		
E. Comm. Service (Journal)	4. Participate in 10 hours of Community Service Activities in at least 1 different activity that DOES NOT BENEFIT FFA and NOT DUPLICATED AS AN SAE? [See Texas FFA Association Policy HandbookSection 26.4(d)]. If no, add notes for the student to make corrections prior to the state selection.	Y/N	Y/N	Y/N	
F. SAE Scope (Exp. Manager)	<ol><li>Annual Summary (Description/Scope) for ALL SAEs with skills and responsibilities? (See Clipboard icon) - If no, add notes on final review page.</li></ol>	Y/N	Y/N	Y/N	
F. SAE Plan-Time (Exp. Manager)	<ol><li>SAE Agreement (Plan) for EACH SAE explain planned use of time? (See plan and time section) - If no, add notes on final review page and correct prior to state.</li></ol>	Y/N	Y/N	Y/N	
F. SAE Plan - Finance (Exp.	7. SAE Agreement (Plan) for EACH Entrepreneurship & Research SAE explain source of financial resources (if applies - see plan and financial) -	Y/N	Y/N	Y/N	
Manager) .	Use "N/A" if Placement or if "N" on final review page. If no, add notes on final review page and correct prior to state.	N/A	N/A	N/A	
F. SAE Plan- Learning (Exp. Manager)	8. SAE Agreement (Plan) for EACH SAE show learning outcomes (three or more AFNR content)? (see plan and learning outcomes) - If no, add notes on final review page and correct prior to state.		Y/N	Y/N	
F. SAE Details (Records)	<ol> <li>SAE transactions (income/paychecks, expenses, or journal hours) for each SAE appropriate &amp; reasonable for the enterprise(s) (SAEs) listed? (see journal and financial records) - To review see (1) journals and (2) cash and non-cash entries. If no, add notes on final review page and correct prior to the state.</li> </ol>	Y/N	Y/N	Y/N	
F. SAE Expenses (Finances)	<ol> <li>If market livestock projects, does inventory purchased for resale exist? (if applies - see financial records in cash and non-cash entries) RECORD "N/A" on final review page IF DOES NOT APPLY. If no, add notes</li> </ol>	Y / N N/A	Y / N N/A	Y / N N/A	
F. SAE Expenses	on final review page and correct prior to the state.  11. Are SAE market adjustments appropriate & reasonable for the SAEs(s) (if applies - review each SAE). RECORD "N/A" IF DOES NOT APPLY on the		Y/N	Y / N	
(Finances)	final review page. If no, add notes on the final review page and make corrections prior to the state selection.	N/A	N/A	N/A	
F. SAE Plan / G.Non-Current (Records)	12. Are non-current items reasonable and appropriate for their SAE(s) and explained in their SAE plan (agreement)? (if applies see non-current and SAE plan) - RECORD "N/A" on final review page IF DOES NOT APPLY. If no, add notes on the final review page and make corrections prior to the state selection.	Y/N N/A	Y / N N/A	Y / N N/A	
Date	Local Advisor Name (Print)	Local Advisor	r Signature		
Date	District Reviewer Name (Print)	District Reviewer Signature			
Date	Area Reviewer Name (Print)	Area Reviewe	r Signature		

Details are shown below for automatic checksheet items marked "REVIEW" or for any manual checksheet items that require further explanation.

State Reviewer Name (Print)

State Reviewer Signature

#### **Reviewer Notes:**

Book Report a	are review sections related to the AET Complete Record and the Lone Star FFA Degree Application. Record Books pany this application and be used in evaluation.	District	Area	State
Award Application	1. Record book is correctly dated, a min. of 1-semester of ag-courses is listed (Exec. Summary) and signatures are complete (final PDF review).	Y/N	Y/N	Y/N
(Fyn Manager)	2. SAE Agreement (Plan) for EACH SAE explain planned use of time? (See plan and time section) - If no, add notes on final review page and correct prior to state.	Y/N	Y/N	Y/N
Manager)	3. SAE Agreement (Plan) for EACH Entrepreneurship & Research SAE explain source of financial resources (if applies – see plan and financial) - Use "N/A" if Placement or if "N" on final review page. If no, add notes on final review page and correct prior to state.	Y / N N/A	Y / N N/A	Y / N N/A
Learning (Exp.	4. SAE Agreement (Plan) for EACH SAE show learning outcomes (three or more AFNR content)? (see plan and learning outcomes) - If no, add notes on final review page and correct prior to state.	Y/N	Y/N	Y/N

Date	Local Advisor Name (Print)	Local Advisor Signature
Date	District Reviewer Name (Print)	District Reviewer Signature
Date	Area Reviewer Name (Print)	Area Reviewer Signature
Date	State Reviewer Name (Print)	State Reviewer Signature

Details are shown below for automatic checksheet items marked "REVIEW" or for any manual checksheet items that require further explanation.

**Reviewer Notes:** 

#### Section III. Examples of Record Book Entry and Review of State Degree Checklist Items

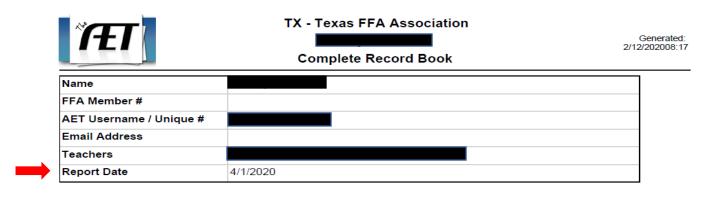
The following screenshots indicate where entries should be made within the AET record book and where to find and locate individual check items (1-18) of the 2020 Texas State Lonestar Degree Checklist of minimum qualifications.



#### Item # 1: Date

The Record Book report date is April 1st of application year.

This date is entered in AET when you generate a PDF version of record book.



The information listed in the Executive Summary is transferred from the AET Profile.





#### Item # 1: Courses and Semesters Enrolled

Entered in student profile.

Review in Executive Summary.

Executive Summary	
1EN. Number of Entrepreneurship/Ownership SAEs	12
1EX. Number of Foundational SAEs	0
1IM. Number of Improvement SAEs	0
1PL. Number of Placement SAEs	3
1RE. Number of Research/Experimentation SAEs	1
1SU. Number of Supplemental SAEs	0
Total Number of SAEs	16
2a. Average Financial Backdating Days	363
2b. Average Journal Backdating Days	247
3a. Financial Investment in Operating Expenses	\$50291.62
3b. Financial Investment in Capital	
4. First Day in Ag / Beginning Date	08/21/2016
5a. Number of Courses Enrolled	4
5b. Class Semester Equivalent	7
6a. Total Number of Journal Entries / Per Semester Eq.	401 / 57.00
6b. In-Class Journal Hours / Per Semester Eq.	0.00 / 0.00
6c. Outside-Class Journal Hours / Per Semester Eq. (all types)	1170.57 / 167.22



#### Item # 2: 24 Months of Membership (Computer Check)

Membership is an automatic check and can be reviewed in the Membership section of the application.

#### MEMBERSHIP ELIGIBILITY CHECK

- Special Notes for this page:

  Most students can validate their membership history eligibility with a single FFA Member Number using this screen.

  If your membership history involves transfers to other Chapters and additional FFA Member Numbers, you can look up additional membership records below by referencing your prior ChapterID and FFAID.

  • If you need membership assistance call: 1-888-332-2668 and select option 3.

Membership months required for this Award/Degree 24	Membership months shown below, up to 4/1/2019 31 - MET	Is a member for the ending date of this application (4/1/2019)  MET
FFA Chapter ID from the Cover Page	FFA Member Number from the Cover Page	Certificate and Roster Name from the Cover Page

#### Item # 3: Student qualified for the Degree with earnings, productively invested, with or without hours. (Computer Check) Review in application.

#### V. CANDIDATE'S FINANCIAL BALANCE SHEET STATEMENT - EARNINGS & PRODUCTIVELY INVESTED

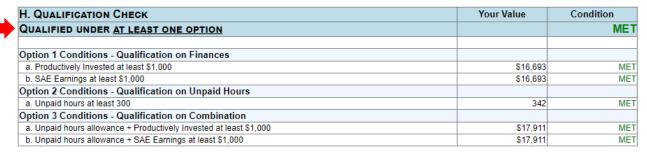
#### Special Notes before you begin this page:

- The following sections are a summary of previously entered values
   Each section provides a summary of key award areas as well as related target values

G. SAE Earnings	Ending Value	
1. Placement SAE Earnings (Cash)	\$0	
2. Entrepreneurship SAE Earnings (Cash & Non-Cash)	\$16,693	
3. Total SAE Earnings (Retained Earnings)	\$16,693	

H. Productively Invested	Ending Value
Change in Net Worth (Productively Invested from operations)	\$16,693
2. (Add) Educational Expenses (Personal Use)	\$0
3. (Deduct) Net Sources of Assets from Gifts or Non-SAE	\$0
4. Total Growth in Productively Invested	\$16,693

I. Unpaid Hours	Ending Value
1a. Total Unpaid Hours from Foundational (Exploratory) SAE, maximum 45	0
1b. Other Unpaid Hours	342
2. Rate per Hour	\$3.56/hr
3. Unpaid hours allowance (hours X rate)	\$1,218





#### Item # 4: Student holds the FFA Chapter Degree

To enter the years degree were attained click on AET Profile, select Manage Your Resume and then Review/Edit.

> Review/Edit JudgingCard Results Objective References

Maintain your list of resume accomplishments. Add or remove items to list only your most important. Your list should fit on a two-page resume. Generate Resume (Word) (PDF)

#### FFA Degree Levels Achieved

Degree		Year Received	Save Degrees	
Discovery				
Greenhand	2017			
Chapter	2018			
State				
American				

# Item # 5: Candidate has served as an officer, committee chairperson or as a participating member of a major committee. (Computer Check)

- Enter officer, committee and major committee participation in the AET Profile Section.
- Select enter your FFA offices.
- Select enter your FFA committee memberships.





#### Review officer positions in Section C of record book.

C. Offices						
Office Name	Level	Office Begins	Office Ends			
2nd Vice President	Chapter	5/21/2017	5/20/2018			
Vice President	District	4/16/2018	4/16/2019			
Treasurer	Chapter	5/20/2018	5/20/2019			

#### Review committee participation in Section D of record book.

D. Committees				
Activity	2016	2017	2018	2019
Building Communities - Economic Development	X			
Building Communities - Human Resources	X	X	X	
Growing Leaders - Career Success	X	X	X	
Strengthening Agriculture - Agricultural Advocacy		X		
Strengthening Agriculture - Agricultural Literacy			X	
Strengthening Agriculture - Support Group			X	X



#### <u>Item # 6:</u> Chapter Activities, 10 above chapter level in 3 different categories.

Chapter activities are recorded in the record book in the AET Journal sections Time in Competition Activities and Time in Other FFA Activities.





#### **Item # 6: Chapter Activities**

Review chapter activities by type in Section E Activities by Type of the record book.

#### E. Activities by Type

Lea	Leadership Development Events					
1	2016	Invitational	Junior Chapter Conducting - Aggiefest Texas A&M LDEs 1st Place Team, Texas A&M	2.0		
2	2016	Area	Junior Chapter Conducting - Area III 1st Place Team	2.0		
3	2016	District	Junior Chapter Conducting - District IV 1st Place Team	2.0		
4	2016	Invitational	Junior Chapter Conducting - Houston Community College 2nd Place Team, HCC	2.0		

Care	eer Development Eve	ents ents	Hours
40	2016 Invitational	Livestock - Austin County 118th Individual, 34th Team, Austin County	2.0
41	2016 Invitational	Livestock - Colorado County Fair 91st Individual, 27th Team, Columbus	2.0
42	2017 Invitational	Food Science & Technology - James Madison 18th Individual, 10th Place Team, James Madison	2.0
43	2017 State	Food Science & Technology - State 54th Place Individual, 2nd Place Team	6.0

Con	ventions and Meetir	<u>ngs</u>	Hours
54	2016 National	National FFA Convention Participated in the National FFA Convention Sessions and exhibits.	6.0
55	2016 District	<b>D4 Greenhand Meeting</b> Met with District officers and D4 Greenhands for activities and fellowship.	3.0
56	2016 National	National Convention Participated in National FFA Convention Sessions and exhibits.	4.0
56	2016 National	National Convention Participated in the National FFA Convention Sessions and exhibits.	6.0

Lead	dership and Service		Hours
71	2017 Invitational	National Livestock Congress Increased knowledge of sustainable beef production practices within the US and abroad (Brazil, Argentina, Australia)	6.0
72	2018 Area	Area Leadership Camp Attended the Area XI Leadership Camp as District 1 Vice President	6.0
72	2018 Area	Area Leadership Camp Attended the Area XI Leadership Camp as District 1 Vice President	8.0

<u>Proj</u>	ect Sho	<u>ows</u>		Hours
62	2016	District	Colorado County Fair Interviewed for Pen of Three Heifers	10.0
63	2016	Regional	Colorado County Fair Pen of Three Heifers, 11th Place	10.0
64	2017	State	HLSR Commercial Steers Pen of Steers- Weigh, grade, exam, close-out math	8.0
64	2017	State	HLSR Commercial Steers Pen of Steers- Individual interviews, meat evaluation and identification, recordbook review	8.0



#### Item # 7: Six Minute Speech or 40 Minute Group Discussion Agriculture Related

Six - minute speeches and leading of group discussions are recorded in the AET Journal section Other Activities.





#### Item # 7: Six Minute Speech or 40 Minute Group Discussion Agriculture Related

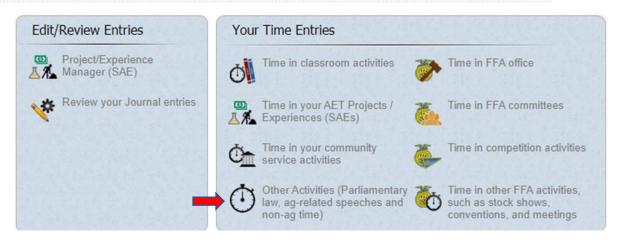
Review speeches and group discussions in the Journal – Other Activities in Section E Activities by Type of the record book.

Journal -	Other Activities	
Date	Activity / Description	Hours
5/30/2018	Colorado County Junior Fair Board Involvement in Non-FFA Activities CCFJFB meeting discussing the upcoming fair.	1.50
2/20/2018	<b>Development of Trade Agreements</b> Six-minute speech on a topic relating to agriculture or the FFA Speech over NAFTA renegotiations.	0.13
4/3/2017	Cattle Lesson Lead a group discussion for forty minutes on agriculturally related topic Discussed commercial and purebred cattle for a class period with peers	1.00
3/23/2017	UIL Involvement in Non-FFA Activities UIL extemporaneous speaking, 4th place District	6.00
2/21/2017	Ag Policy as related to commercial steer marketing Six-minute speech on a topic relating to agriculture or the FFA Presented speech about marketing cattle	0.10
10/22/2016	Exhibited 10 procedures of Parliamentary Law to SM Performed procedure of parliamentary law	1.00
	Total Entries: 6	9.73

# <u>Item # 8:</u> Performed Ten (10) Parliamentary Law Procedures or Earned an 80% or higher passing rate of the AET Parliamentary Procedure Law Exam.

Documentation of Parliamentary Law Procedures are recorded in the record book in the AET Journal section Other Activities.





# <u>Item # 8:</u> Performed Ten (10) Parliamentary Law Procedures or Earned an 80% or higher passing rate of the AET Parliamentary Procedure Law Exam.

Review speeches and group discussions in the Journal – Other Activities in Section E Activities by Type of the record book.

Journal -	Other Activities	
Date	Activity / Description	Hours
5/30/2018	Involvement in Non-FFA Activities meeting discussing the upcoming fair.	1.50
2/20/2018	Development of Trade Agreements Six-minute speech on a topic relating to agriculture or the FFA Speech over NAFTA renegotiations.	0.13
4/3/2017	Cattle Lesson Lead a group discussion for forty minutes on agriculturally related topic Discussed commercial and purebred cattle for a class period with peers	1.00
3/23/2017	UIL Involvement in Non-FFA Activities UIL extemporaneous speaking, 4th place District	6.00
2/21/2017	Ag Policy as related to commercial steer marketing Six-minute speech on a topic relating to agriculture or the FFA Presented speech about marketing cattle	0.10
10/22/2016	Exhibited 10 procedures of Parliamentary Law to SM Performed procedure of parliamentary law	1.00
	Total Entries: 6	9.73





#### <u>Item # 9:</u> Participation in 25 Hours of Community Service Activities.

Documentation of Community Service activities are recorded in the record book using the AET Journal section Time in Community Service.





#### Item # 9: Participation in 25 Hours of Community Service Activities.

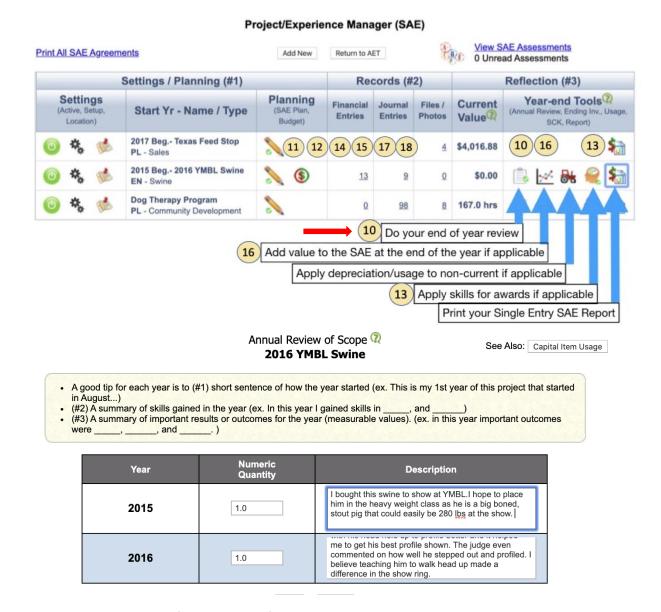
Review community service activities in the Journal – Community Service Activities in Section E Activities by Type of the record book.

Journal - Community Service Activity					
Date	Activity / Description	Hours			
4/29/2019	Helped create 2000 meals for those in need	4.00			
3/27/2019	Served as track event leader for special needs athletes	6.00			
3/17/2019	Volunteered to distribute food to the Weimar community	2.00			
3/5/2019	Volunteered to distribute food.	2.00			
3/2/2019	Volunteered to distribute dinner plates for the Junior Fair Board.	3.00			
2/17/2019	/olunteered to pack bags of food for distribution.	3.00			
1/20/2019	/olunteered to distribute food to community members in need.	2.50			



#### Item # 10: SAE Summary for each year of enrollment in an AFNR course.

Entered in AET in Project Experience Manager under the Year-end Tools Section in the clipboard.



#### Item # 10: SAE Summary for each year of enrollment in an AFNR course.

To review a summary of yearly SAEs, reference record book Section F SAE Summary.

An SAE can span over the entire time period a student is enrolled in AFNR courses or yearly.

F. SAE Summary					
Years	Name	Type	SAE Type	Scope	
	Market Pig 17 - 21	Swine	Entrepreneurship/Ownership	head of Show Swine	
	Market Pig 17-18	Swine	Entrepreneurship/Ownership	head of Market Swine	
	Market Pig 18 - 19	Swine	Entrepreneurship/Ownership	head of Show Swine	

<u>Item # 11:</u> SAE Plan which incorporates applicable information for Entrepreneurship, Placement, Research or Foundational SAEs. (Rental agreements, barter, labor exchange, terms of employment and research objectives).

Texas FFA Policy 26.4 (i)(2): Include a completed SAE agreement which fully explains the terms of all leases and rental agreements, and which explains terms of employment and curriculum objectives for each SAE. Access SAE Plans in the Project/Experience Manager (SAE) and the pencil icon.

Project/Experience Manager (SAE)

#### View SAE Assessments Return to AET Print All SAE Agreements Add New 0 Unread Assessments Reflection (#3) Settings / Planning (#1) Records (#2) Planning Year-end Tools ?? Settings Current Financial Journal Files / Start Yr - Name / Type (Annual Review, Ending Inv., Usage (Active, Setup, Location) **Entries Entries Photos** Value ?? Budget) SCK, Report) 2017 Beg.- Lots of Laughs Cattle Ranch 17 - 20 3 0 \$1,500.00 PL - Beef

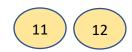
In order to meet the requirements of Texas FFA Policy, all SAE Plans must provide a description, financial investment and learning objectives. \*\* Although not required in policy, it is recommended to provide details relating to the amount of time invested in SAEs.

A red X means the Plan, End of Year Review or Skills are incomplete A green check means it is complete.

#### SAE Plan - Market Pig 17 - 21 (PDF Agreement)

SAE planning (SAE Agreement) is an important part of the SAE project and should be completed **before** you begin the project. Complete each planning section in **carefully written and grammatically complete sentences**. A **complete plan may include a variety of information**, **but each section offers a basic set of questions to answer**.

		Save All & Return	Cancel		
Description	Time Investment	Financial Investment	Learning Objectives (Skills)		
•	Overview of Your SA few areas to consider:	E – This is a summary	of your SAE to help quid	ckly share important aspects of yo	ur
An outline of my pr	oject is	_			
My project will star	t and end on				
My project goals ar	e (1), (2)	_ and (3)			
is assisting	me with my project ar	nd helping me through	activities.		
In terms of project	safety, important areas	s of safety include	,, and		
SAY-assessment form I	link. More safety resources a	are <u>listed here</u> .			



#### Item # 11 and # 12: Record Book Review

SAE Plans are reviewed in Section F: Agricultural Experience (SAEs) of the AET record book.

#### Description

My SAE is related to the Animal Science specifically targeting the swine industry where I will be purchasing and raising market swine.

My Market Swine SAE will begin in November, 2020 (purchase pigs) and conlcude in March, 2021 after our county show.

My parents will be assisting with my SAE as they will provide transportation to and from the local project center. My agriscience teacher will also be assisting with my SAE as she will provide guidane in the selection, feeding and management of my project.

Areas of safety to be addressed for my SAE will inloude:

- 1) proper animal handling
- 2) bio-security
- 3) proper handling and administration of worming medicines

#### Time Investment

\*\*\* Although not a requirement of the degree checksheet, it is recommended to complete this section of the SAE plan.

My Market Swine SAE will require approximately 14 hours per week performing management activites. The feeding period will begin in November and conclude in late March after my county show.

Key dates associated with my SAE will be at the time of purchase and the last two weeks of the feeding period.

My SAE relates tp my career as I plan on working within the animal science industry.

#### Financial Investment

The funding for my Markekt Swine SAE which includes rent, will be provided by my parents in exchange for labor performed around the family ranch.

Major expenses associated with my SAE inlcude: purchase of pig, general supplies, feed/supplements, bedding and entry fees.

Estimated expenses for my SAE will be \$1000.00 Estimated income will be \$1800 which will come from the sale of my pig at my county show.

Any revenue generated from my pig will be saved for my SAE next year.



AS.03.01 Analyze the

nutritional needs of animals.

#### Check Item #13: SAE Plan with three curriculum objectives (SAE skills)

Review information documented in the SAE Plan in Section F: Agricultural Experiences (SAEs)

Learning Objectives (SAE Skills)						
Skill Area	Planned Activities	Results or Outcome				
AS.01.01 Evaluate the development and implications of animal origin, domestication and distribution on production practices and the environment.	Research the breeds of swine that best meet the demands of market industry.	After researching the breeds of swine I determined that swine production in the United States revolves around 8 major breeds that are utilized for producing purebred and crosses to meet the needs of the industry.				

#### and lysine. Protein contents range from 14 to 20%, fat from 1 to 6%. AS.03.02 Analyze feed Research and compare multiple brands and cost of feeds rations and assess if they in orfer to determine the most complete and economical meet the nutritional needs of feed to meet the various growing stages of my pig. animals.

Research the nutritional needs of market swine in three

aress of growth: development, growing and finsihing.

content ranges from 4 to 8% and Lysine content ranges Three brands; Purina, Moorman's and Linder feeds were compared based on their analysis and cost. My findings determined that average cost for feeds having the same percent levels of protein, fat and lysine varied on the

development require feeds that vary in percent protein, fat

My research concluded that all three stages of

average of \$2.50 per bag.

SAE Learning Outcomes in STUDENT HELP

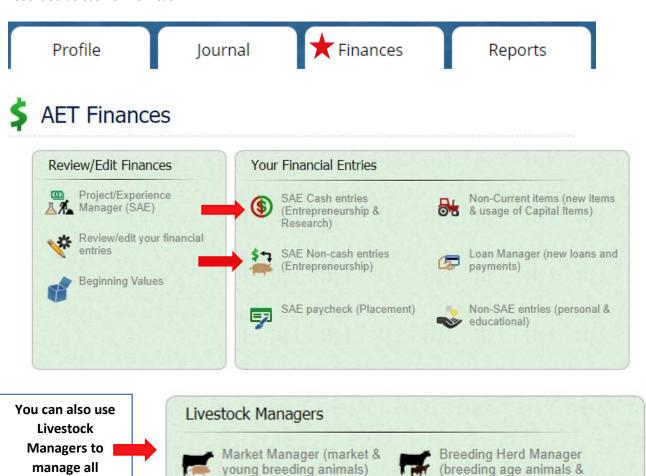
SAE Learning Outcomes differ by project area however, viewing these common activities and sharing with your students can assist students in beginning their SAE plans and records.



aspects of the SAE

#### <u>Item # 14:</u> Entrepreneurship SAE Transactions with relevant income and expense.

Click on the Financial tab to access AET Finances. Expenses and income associated with your SAE can be recorded as cash or non-cash.



offspring)

#### **Cash Expense Transaction**

#### **New Expense Transaction**

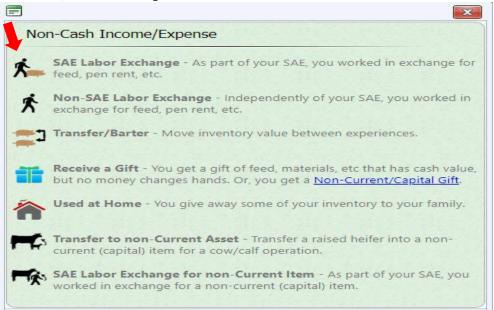
Date:		Vendor/Payee:		Total Amount:		
01/05/2020		Local Fe	eed Store	\$	\$48.00	
Split:	Experience:		Туре:	Amount:	Memo/Efficiency: (Quantity (space) Unit) 1 head, 750 lbs	
1	2019 Beg Market Pig 19 -20	▼	Feed •	\$ 36.00	100 lbs Pig Finisher	
2	2019 Beg Market Pig 19 -20	▼	Other ▼	\$ 12.00	2 bags shavings	
3	(Choose Experience)	▼	(Choose Type) ▼	\$ 0.00		

#### **Cash Income Transaction**

#### **Edit Income Transaction**

Date:			Vendor/Payee:		Amount:		
3/15/2016		YMBL Auction			\$1800.00		
Split:	Experience:		Туре:		Amount:	Memo/Efficiency: (Quantity {space} Unit) 1 head, 750 lbs	
1	2015 Beg 2016 YMBL St	wine 🕏	Stock Show Sale	\$	\$ 1800.00	1 head, 280 lbs	

#### Non-Cash / Labor Exchange Transaction



#### Non-Cash SAE Labor Exchange

**Note:** If you perform chores (work) in exchange for feed, pen rent, or other necessities for a project, use this screen to recognize the financial value of this arrangement. A properly-documented SAE-related labor exchange likely includes three parts:

- · Use this screen to recognize the value of your labor exchanged for inputs in your project.
- Use the journal to recognize time spent and skills developed from your labor.
  Your SAE Plan should fully describe this arrangement.

This screen performs a financial trade and ONE Journal showing the activity. Be sure to add more journals as needed.

Date:			Value:
3	3/15/2016		Value:  50.00
Experience:		Income (Labor):  2015 Beg 2016 YMBL Swine \$	Expense (Feed, Rent, etc):  2015 Beg 2016 YMBL Swine \$
Experience.	Labor E		○ Feed Expense
Туре:			Other Expense Veterinary Medicine Supplies Repairs/maintenance Seed Fertilizer/chemicals Rent Entry Fees/Commissions Inventory for Resale Fuel Contract/Custom
Memo:	I kept the ba	arn clean	Labor for pen rent

#### Journal Entry for Non-Cash / Labor Exchange

#### Add/Edit Journal Entry 2

Date:	3/1/2016
Project:	2015 Beg 2016 YMBL Swine \$
Skill Areas: 🔍	Add/Explore Skill Areas
Time: 🕡	Hours 20 + Minutes
Description of Activity:   Check Spelling	I have mowed the grass and worked around my family's barn weekly in exchange for housing my market swine at my family's barn. My time is mostly spent on the weekends 4-5 hours a weekend.
Pictures: (2 (optional)	Select
Supervision:	If your Ag Science Teacher visited/supervised your project for this journal entry, please choose the Teacher.  The "description" above should include your teacher's assessment, comments, and recommendations for your project.  Doug Ullrich
Photos:	

#### Item # 14: Review of SAE expense and income transactions.

Review financial entries in Section F: Operating Expenses of the AET Record Book.

Operatin	Operating Expense - Market Pig 19 -20					
Date	Vendor	Memo	Amount			
11/12/2019	Supplies Local Feed Store	Heat lamp and Fixutre	\$12.95			
11/12/2019	Supplies Local Feed Store	5 bags of shavings for bedding	\$20.00			
11/12/2019	Supplies Local Feed Store	Hanging Pig Feeder	\$15.00			
11/12/2019	Supplies Local Feed Store	Automatic Waterer (Pig NIpple)	\$3.95			
11/12/2019	Supplies Ace Hardware	PVC Pipe, Glue	\$22.86			
11/18/2019	Feed Local Feed Store	50 lbs. Pig Starter Feed	\$27.00			
11/20/2019	Inventory ABC Showpigs	Purchased Crossbred Mkt. Pig	\$300.00			
11/28/2019	Other Travis County Swine Fund	State Validation Fee	\$20.00			
11/29/2019	Fees/Comm Some FFA Chapter	Entry Fee Houston Stock Show	\$35.00			
11/30/2019	Rent Some FFA Chapter	Rent 1 month	\$5.00			
12/2/2019	Other Sullivan Show Supply	Swine Hair Conditioner	\$18.00			
12/3/2019	Feed Local Feed Store	150 lbs. Pig Feed	\$75.00			
12/3/2019	Vet Med Local Feed Store	1 tube Safeguard Wormer	\$9.25			
12/4/2019	Vet Med Local Vet Clinic	Single dose of Ivomec Wormer	\$12.35			

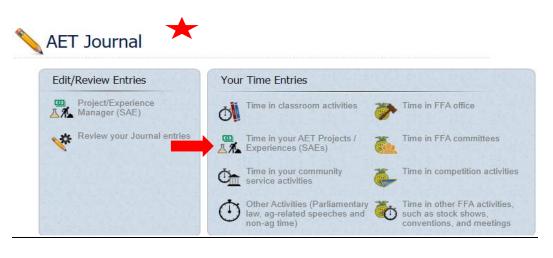
Operating Income - Market Pig 19 -20					
Date	Vendor	Memo	Amount		
2/22/2020	Stk Show Sale San Antonio Livestock Show	Sold Market Pig	\$2,500.00		

#### Non-Cash / Labor Exchange

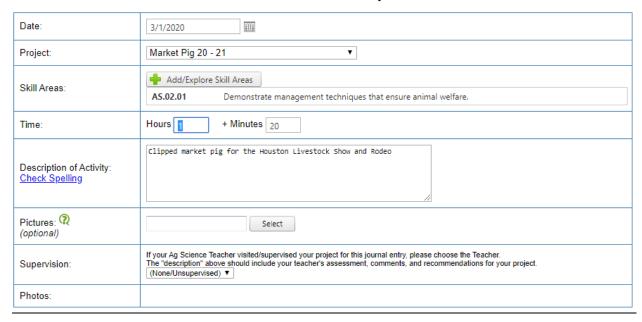
Operatin	Operating Expense - Market Pig 19 -20						
Date	Vendor	Memo	Amount				
11/12/2019	Supplies Local Feed Store	Heat lamp and Fixutre	\$12.95				
11/12/2019	Supplies Local Feed Store	5 bags of shavings for bedding	\$20.00				
11/12/2019	Supplies Local Feed Store	Hanging Pig Feeder	\$15.00				
11/12/2019	Supplies Local Feed Store	Automatic Waterer (Pig NIpple)	\$3.95				
11/12/2019	Supplies Ace Hardware	PVC Pipe, Glue	\$22.86				
11/18/2019	Feed Local Feed Store	50 lbs. Pig Starter Feed	\$27.00				
11/18/2019	N/C Feed Labor Exch: 2019 Beg Market Pig 19 -20		\$27.00				

#### **Item # 14:** Entrepreneurship SAE Transactions with relevant Journal Entries

Click on Journal tab to access Time in your AET Projects/Experiences (SAEs).



#### Add/Edit Journal Entry



#### Item # 14: Review of relevant Journal Entries for an Entrepreneurship SAE.

Relevant journaled activities of an SAE can be reviewed in record book Section F: Agricultural Experiences (SAEs).

Journal -	Journal - Experience-related Activity - Market Pig 20 - 21					
Date	Activity / Description	Hours				
12/20/2019	AS.07.01 Administered Safeguard Wormer orally to my market pig.	0.50				
12/1/2019	AS.07.01 Developed a parasite control program with my ag. science teacher.	0.33				
11/28/2019	A\$.02.01 Weighed my market pig to get initial weight in order to determine average daily weight gain.	0.33				
	Total Entries: 3	1.17				

#### **Refer to The AET Guide in STUDENT HELP**

Animal AET Experiences (SAEs)

Learn how to manage your Animal SAE using the Breeding Herd Manager and/or Market Livestock Manager.

#### **Using The Breeding Herd Manager in AET**

Purpose: This guide provides information needed to manage your breeding livestock SAE project using AET's Breeding Herd Manager system, which assists you in keeping better records.

- (1) <u>Developing & Managing Breeding SAEs</u> Guide (PDF) discusses both basic and financial aspects of breeding projects.
- (2) The <u>Breeding Herd Manager</u> Guide (PDF)
- (3) The Market Livestock Manager Guide (PDF)



#### <u>Item #15:</u> Inventory Purchased for resale or non-cash transfers.

Click on the Financial tab to access AET Finances. Inventory purchased for resale will be recorded as an expense.



#### Item # 15: Review of Inventory Purchased for Resale

Review the transactions in Section F: Operating Expenses

Operatin	Operating Expense - Market Pig 19 -20						
Date	Vendor	Memo	Amount				
11/12/2019	Supplies Local Feed Store	Heat lamp and Fixutre	\$12.95				
11/12/2019	Supplies Local Feed Store	5 bags of shavings for bedding	\$20.00				
11/12/2019	Supplies Local Feed Store	Hanging Pig Feeder	\$15.00				
11/12/2019	Supplies Local Feed Store	Automatic Waterer (Pig NIpple)	\$3.95				
11/12/2019	Supplies Ace Hardware	PVC Pipe, Glue	\$22.86				
11/18/2019	Feed Local Feed Store	50 lbs. Pig Starter Feed	\$27.00				
11/20/2019	Inventory ABC Showpigs	Purchased Crossbred Mkt. Pig	\$300.00				
11/28/2019	Other Travis County Swine Fund	State Validation Fee	\$20.00				



#### Item # 15: Non-cash transfer of market animals.

Click on the Financial tab to access AET Finances. Non-cash transfers will be recorded using the Market Manager or Breeding Herd Manager. The example below explains how to transfer a raised market pig from a female (sow) you own into a Market Pig SAE.





BREEDING LIVESTOCK HERD MANAGER - BREEDING SWINI

	Date:		Fair Market Value (each head):
11/20/2019			Value: 300.00
	Income (Transfer inventory aw	ay):	Expense (Transfer inventory into):
Experience:	Breeding Swine		2019 Beg Market Pig 19 -20 ▼
Animal Tag/Name(s):	1-1-F1		1-1-F1
Туре:	Transfer/Barter		Inventory for Resale
Head:	1 head		1 head
Average Weight (per head):			

#### <u>Item # 15:</u> Review of Non- Cash Transfer

Review the transactions in Section F: Agricultural Experiences (SAEs) Operating Expenses

Operating	Operating Expense - Market Pig 19 -20					
Date	Vendor	Memo	Amount			
11/12/2019	Supplies Local Feed Store	Heat lamp and Fixutre	\$12.95			
11/12/2019	Supplies Local Feed Store	5 bags of shavings for bedding	\$20.00			
11/12/2019	Supplies Local Feed Store	Hanging Pig Feeder	\$15.00			
11/12/2019	Supplies Local Feed Store	Automatic Waterer (Pig NIpple)	\$3.95			
11/12/2019	Supplies Ace Hardware	PVC Pipe, Glue	\$22.86			
11/18/2019	Feed Local Feed Store	50 lbs. Pig Starter Feed	\$27.00			
11/20/2019	Inventory ABC Showpigs	Purchased Crossbred Mkt. Pig	\$300.00			
11/20/2019	N/C Inv Xfer: 2019 Beg Market Pig 19 -20 -> 2020 Beg B	1 head 40 lbs	\$300.00			



#### Item # 16: Market Adjustments

Market adjustments for animals must be relevant. Market adjustments are entered in the record book through the Project Manager by clicking on the graph icon.



The graph icon allows you to select the type of asset to be added, quantity, description and value of your project.

## Experience - Yearly Inventory Valuation 2019 Beg.- Market Pig 19 -20

There are two ways to estimate the financial value of your entrepreneurship experience:

- · By default, the AET calculates your current inventory by looking at your expenses and income.
- Alternatively, you may choose to specify the value of your inventory by declaring individual assets below.
   This value should be based on market data
- . After an enterprise is marked "inactive", the closing inventory is automatically \$0.

Return to Project Manager Declared Assets (this project) Date + Add New Asset December 31. Quantity Description Value Туре \$1,021.36 \$1,021.36 2019 × \$1.021.36 <u>Delete</u> Type: Harvested and Growing Crops/Plants Quantity: Feed, Seed, Fertilizer, Chemicals, Supplies, Prepaid December 31, Expenses, other Current Assets 2020 Value Add Item Raised Market Animals 969977 | 386 | Monday February 24 2020

# Experience - Yearly Inventory Valuation 2019 Beg.- Market Pig 19 -20

There are two ways to estimate the financial value of your entrepreneurship experience:

- By default, the AET calculates your current inventory by looking at your expenses and income.
   Alternatively, you may choose to specify the value of your inventory by declaring individual assets below. This value should be based on market data.
- . After an enterprise is marked "inactive", the closing inventory is automatically \$0.

#### Return to Project Manager

Date	Suggested Value	Declared Inventory		Assets (this project)				
December 31, <b>2019</b>	\$1,021.36	\$1,021.36	Type Merchandise, Crops, and Animals Purchased for Resale	Quantity 1 head	Description  Crossbred Marlket Pig	Value \$1,021.36	Delete	Edit
December 31, <b>2020</b>			+ Add New Asset  Type Quantity  No inventory assets are declared	l. AET uses the	Description suggested value shown.	Value		



#### Item # 17: Placement SAEs (Paid)

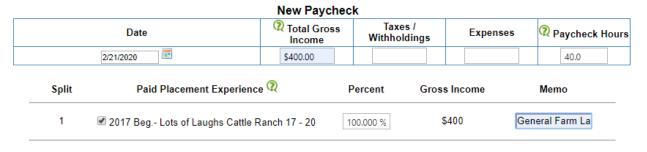
Paid Placement SAEs require documentation of paychecks, hours worked and journal entries on a daily, weekly, or monthly basis. To **document paid wages, expenses and hours** click on the Finance tab and select SAE Paycheck (Placement) under Your Financial Entries.



# \$ AET Finances

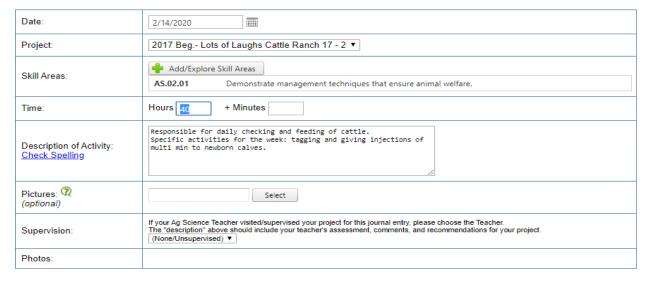


#### Paid Placement Entry





#### Add/Edit Journal Entry



#### Item # 17: Placement SAE documentation of wages, hours and activities.

To review documentation of placement wages, hours and activities refer to Section F: Journal of Experience Related Activities and Agricultural Experiences (SAE) Other Income.

Journal - Experience-related Activity - Lots of Laughs Cattle Ranch 17 - 20				
Date	Activity / Description	Hours		
2/21/2020	AS.02.01 Responsible for daily checking and feeding of cattle. Two specific activities for the week include: checking and putting out minerals to enhance reproductive efficiency and putting out round bales of hay.	35.00		
2/14/2020	AS.05.01 Responsible for daily checking and feeding of cattle. Specific activities for the week: building 150 feet of a barbed wire cross fence with 6 strands of wire and checking heat in fall calving cows.	40.00		
	Total Entries: 2	75.00		

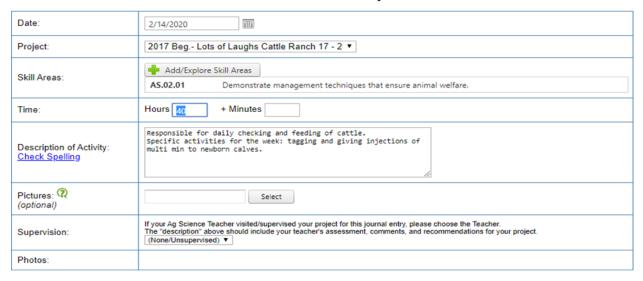
Operating Income - Lots of Laughs Cattle Ranch 17 - 20				
Date	Date Vendor Memo Amount			
2/14/2020	Pd Wk Inc Paid Work	General Farm Labor 40.00 pd hrs	\$400.00	
2/21/2020	2/21/2020 Pd Wk Inc Paid Work General Farm Labor 35.00 pd hrs \$350.0			

#### Item # 17: Placement Entry (Unpaid)

Unpaid Placement SAEs require documentation of activities and hours worked. To record activities and hours worked select the Journal tab and click on the Time in your AET Projects/Experiences (SAEs)



#### Add/Edit Journal Entry



#### Item # 17: Review of Unpaid Placement

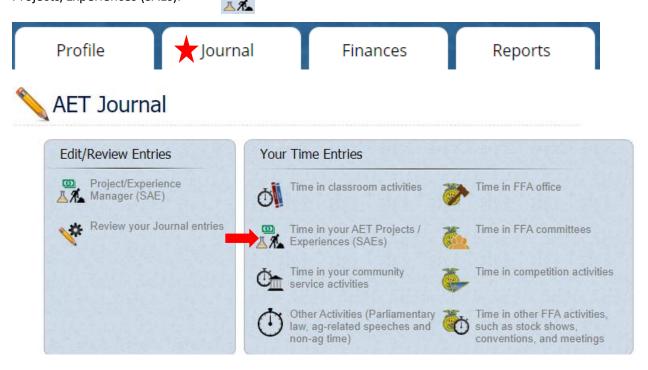
Documented unpaid hours can be reviewed in Section F: Agricultural Experiences (SAEs) Journal of Experience-related Activity

Journal - Experience-related Activity - Lots of Laughs Cattle Ranch 17 - 20				
Date	Activity / Description	Hours		
2/21/2020	AS.02.01 Responsible for daily checking and feeding of cattle. Two specific activities for the week include: checking and putting out minerals to enhance reproductive efficiency and putting out round bales of hay.	35.00		
2/14/2020	AS.05.01 Responsible for daily checking and feeding of cattle. Specific activities for the week: building 150 feet of a barbed wire cross fence with 6 strands of wire and checking heat in fall calving cows.	40.00		
	Total Entries: 2	75.00		



#### Item # 18: Research SAEs

Research SAEs must be journaled daily, weekly or monthly. In addition, expenses and income associated with research needs appropriate documentation in the AET Finance section. To record activities, click on the Journal tab to access the AET Journal. Document activities by using Time in your AET Projects/Experiences (SAEs).



#### Item # 18: Research SAEs

To review documentation of journaled activities and applicable income/expenses refer to Section F: Agricultural Experiences (SAEs).

Journal - Experience-related Activity - Minerals: Effect on Bovine Twinning Rates		
Date	Activity / Description	Hours
11/26/2019	AS.03.03 Began daily monitoring of 3rd bag of mineral #2 which was placed in the mineral feeder of pasture two selected for my study. Monitoring took 5 minutes and the monitoring for the 3rd bag lasted 20 days. This was the final bag for mineral #2.	1.67
11/20/2019	AS.03.03 Began daily monitoring of bag #3 of mineral #3 which was placed in the mineral feeder of pasture three selected for my study. Monitoring took 5 minutes and the monitoring for the 3rd bag lasted 20 days. This was the final bag for my study of mineral #3.	1.67
11/16/2019	AS.03.03 Began daily monitoring of 3rd bag of mineral #1 which was placed in the mineral feeder of pasture one selected for my study. Monitoring took 5 minutes and the monitoring for the third and final bag lasted 25 days. This concluded the study for mineral #1.	2.08
11/4/2019	AS.03.03 Began daily monitoring of 1st bag of mineral #3 which was placed in the mineral feeder of pasture three selected for my study. Monitoring took 5 minutes and the monitoring for the 1st bag lasted 26 days.	3.00

Operating Expense - Minerals: Effect on Bovine Twinning Rates					
Date	Date Vendor Memo Amount				
9/15/2019	Other Walmart	Log book for study	\$1.00		
10/1/2019	Feed Local Feed Store	3 bags (150 lbs) Concept Aid Mineral	\$105.00		
10/1/2019	Feed Local Feed Store	3 bags (150 lbs) LNC Repro Minerals	\$90.00		
10/1/2019	Feed Local Feed Store	3 bags (150 lbs) Moorman's Bovine Repo Mineral	\$96.00		

Operatin	Operating Income - Minerals: Effect on Bovine Twinning Rates				
Date	Vendor	Memo	Amount		
2/10/2020	Awards/Schol. San Antonio Stock Show	Animal Systems Scholarship Winner	\$10,000.00		

### To review SAE Research Scenarios go to

STUDENT HELP
BEST MANAGEMENT PRACTICES
https://www.theaet.com/SAE Research

The <u>Managing Research Projects</u> Guide (PDF) defines the important steps for this type of SAE, which can include a (1) research projects, (2) an invention of a new product/process or (3) a summary of existing data.

The following SAE Scenario guide(s) define the steps for managing Research SAEs:

(1) Quail Habitat Research Guide (PDF)

Example of single SAE report of student tracking their research SAE (the goal of your project):

(1) Agriscience Fair Plant Research Project (PDF) - MI - Saline (Sydney Masters)

# SAE Scenarios Best Management Practices in AET AET STUDENT HELP

https://www.theaet.com/BMP

# SINGLE ENTRY SAE REPORT SAMPLE



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#### 2016 YMBL Swine

#### SAE Information - 2016 YMBL Swine

Name:	2016 YMBL Swine	
SAE Type:	Entrepreneurship/Ownership	
AFNR Pathway:	Animal Systems	
SAE Subcategory:	Swine	
Date Range:	11/2/2015 - 3/15/2016	

# Scope - 2016 YMBL Swine Year Quantity Unit Description 2015 1 head / Market Swine I bought this swine to show at YMBL. I made the sale. I learned how to train him to walk with his head held up to profile better and it helped me to get his best profile shown. The judge even commented on how well he stepped out and profiled. I believe teaching him to walk head up made a difference in the show ring.

#### SAE Plan - 2016 YMBL Swine

#### Description

This is my YMBL market swine.

This SAE will begin in late fall when I pick it up and end at the YMBL show in March.

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My goals are:

- 1) to be responsible, patient, and loving through my project this year.
- 2) to learn to administer feed additives and growth promotants.
- 3) I want to learn to raise productive livestock and make a financial game.

My ag teacher and parents are helping me with daily monitoring, occasionally feeding and exercising if I am out of town and allowing me to keep my swine at our home barn.

#### Time Investment

I work with my pig for 30 minutes or more on average. I practice walking and keeping his head held up to showcase him at the show

I clean my stalls out once a week which takes about an hour. Getting closer to the show I work with my pig more and more to ensure that he is ready and looks his very best. Key dates are my tag-in day, show check-in, and show day. My career plan to become an ag teacher and raising animals will help me to have the hands-on skills to pass on to my students.

#### Financial Investment

The funds I need to invest in my project are from previous market show animals.

Main cash expense categories are the cost of the pig, feed, shavings, and supplements.

Non-cash expenses are from trading my labor to obtain pen rent instead of having to directly pay with my cash. Non-cash expenses are supported by gifts such as poultry feeders/waterers to support my SAE from my parents. In terms of the total cost, my project will require approximately \$ 600 to operate.

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#### Learning Objectives (SAE Skills)

13	Skill Area	Planned Activities	Results or Outcome
$\mathcal{T}$	AS.02.01 Demonstrate management techniques that ensure animal welfare.	I will make my animal shelter dog proof to protect my market swine.	I did not have any issues with dogs entering my pen. I had stock panel securing the outside perimeter and it kept my swine safe.

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AS.02.02 Analyze procedures to ensure that animal products are safe for consumption (e.g., use in food system, etc.).

AS.05.02 Comply with government regulations and safety standards for facilities used in animal production.

I will feed only supplements and feed that is labeled for a market swine.

I do not live within the city limits with any ordanances for swine but I will not allow any run-off of feces or urine to occur.I will keep my pen clean.

. . . . . . . . . .

I read the label and consulted with my feed representative and ag teacher before feeding anything to my market swine. I kept this market animal off all medicated feed 45 days prior to the show.

Although, it was a very rainy season I kept the pen clean and dry. I changed out the stall shavings weekly and discarded it in a burn pile to make compost

Journal	Journal - Experience-related Activity - 2016 YMBL Swine		
Date	Activity / Description		
2/19/2016	AS.05.01 I worked with my pig to train him to walk with his head up	3.00	
1/15/2016	AS.02.01 I worked in the barn cleaning the stall and changing shavings	3.00	
1/9/2016	AS.02.01 I weighed my swine	0.50	
	Total Entries: 3	6.50	

Journaled Skills	# Entries	# Evals	Avg Eval
AS.02.01 Demonstrate management techniques that ensure animal welfare.	2	0	
AS.05.01 Design animal housing, equipment and handling facilities for the major systems of animal production.	1	0	
Total (Evaluation: 1=Limited, 2=Basic; 3=Proficient; 4=Exemplary)	3	0	

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Operating Expense - 2016 YMBL Swine				
Date			Amount	
11/2/2015	Feed Texas Feed Stop	100 lbs, grower	\$48.00	
11/12/2015	Vet Med Texas Feed Stop	1 dose, dewormer	\$10.00	
12/12/2015	Feed Texas Feed Stop	100lbs, finisher	\$48.00	
12/12/2015	Vet Med Texas Feed Stop	1 dose, dewormer	\$10.00	
1/12/2016	Feed Texas Feed Stop	50 lbs, finisher	\$24.00	
1/12/2016	Vet Med Texas Feed Stop	1 dose, dewormer	\$10.00	
1/12/2016	Vet Med Texas Feed Stop	1 dose, dewormer	\$10.00	
2/12/2016	Feed Texas Feed Stop	1 tub, Supplement	\$68.00	
2/12/2016	Feed Texas Feed Stop	100 lbs, finisher	\$48.00	
2/28/2016	Feed Texas Feed Stop	100 lbs, finisher	\$48.00	
3/15/2016	N/C Rent Labor Exch: 2015 Beg 2016 YMBL Swine	Labor for pen rent	\$50.00	

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Operating Income - 2016 YMBL Swine				
Date	Vendor	Memo	Amount	
3/15/2016	N/C Labor Labor Exch: 2015 Beg 2016 YMBL Swine	I kept the barn clean and the grass mowed	\$50.00	
3/15/2016	Stk Show Sale YMBL Auction	1 head, 280 lbs	\$1,800,00	

Profit/Loss Report - 2016 YMBL Swine 1. Revenues from Operations Beginning Current Inventory \$0 \$116 \$0 Market Inventory Adjustments \$0 \$0 \$0 **Ending Current Inventory** \$116 \$0 \$0 Change in Current Inventory (\$116)\$0 \$0 \$116 Stock Show Sales \$1,800 \$1,800 \$1,800 \$1,800 **Gross Cash Revenues** Value of Labor Exchange \$50 \$50 **Gross Non-Cash Revenues** \$50 \$50 **Gross Revenues** \$116 \$1,734 \$0 \$1,850 2. Expenses from Operations Feed \$96 \$188 \$284 Veterinary Medicine \$20 \$20 \$40 Contract/Custom \$208 \$324 **Total Cash Expense** \$116 Non-Cash Rent \$50 \$50 Non-Cash Contract/Custom Total Non-Cash Expense \$50 \$50 Total Operating Expense \$116 \$258 \$374 3. Net Income from Operations \$0 \$1,476 \$0 \$1,476 6.5 Journaled time (hours) 6.5 \$227 Net Current/Operating Income per Hour